

# **Year of Report 2013-14**

*(July 1, 2013 to June 30, 2014)*

**The Annual Quality Assurance Report (AQAR) of the IQAC of the B.Ed.  
Department of the Institute of Professional Excellence & Management (IPEM),  
Ghaziabad**

Part – A

AQAR for the year

**2013-14**

## **1. Details of the Institution**

1.1 Name of the Institution

Institute of Professional Excellence and Management

1.2 Address Line 1

A-13/1,

Address Line 2

SSGT Road industrial Area, NH-24,

City/Town

Ghaziabad

State

UTTAR PRADESH

Pin Code

201010

Institution e-mail address

[info@ipemgzb.ac.in](mailto:info@ipemgzb.ac.in)

Contact Nos.

9910491471

Name of the Head of the Institution:

Dr.NISHI SHARMA

Tel. No. with STD Code: 0120-4174500

Mobile: 9910491471  
9910491469

Name of the IQAC Co-ordinator: Dr. SANGEETA SOLANKI

Mobile: 9999647606

IQAC e-mail address: [info@ipemgzb.ac.in](mailto:info@ipemgzb.ac.in)

1.3 NAAC Track ID (For ex. MHC0GN 18879) 12218

1.4 NAAC Executive Committee No. & Date: EC/56/A&A/006  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address: www.ipemgzb.ac.in

Web-link of the AQAR: <http://ipemgzb.ac.in/ipemdocs/AQARReportSession2013-14.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B		2011	2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 13/10/2008

**1.8 AQAR for the year (for example 2010-11)**

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2012-13 submitted to NAAC on 24/09/2014

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(Approved by NCTE)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

**1.12 Name of the Affiliating University (for the Colleges)**

CHAUDHARY CHARAN SINGH  
UNIVERSITY, MEERUT

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc **NIL**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held **02**

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  (Faculty meeting with Executive Director)  10

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>Academic calendar made for the year</li> <li>Unit Plan made by Faculty before commencement of the session</li> <li>5 days Orientation held for new entrants of B.Ed session 2013-14</li> </ul>	<ul style="list-style-type: none"> <li>All curricular as well as cocurricular activities organised as per Academic Calender.</li> <li>Unit Plan properly followed</li> <li>Students could understand about the working plan of the department(Annexure-1)</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

**(ANNEXURE I)**

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Part – B

Criterion – I

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG(Bachelor in Education)	01	Nil	01	03 (Yoga camp, Computer workshop, Personality Development Programme)

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **CORE**

(ii) Pattern of programmes:

Pattern Number of programmes

Semester NIL

Trimester NIL

Annual YES (1)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

**ANNEXURE-2**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**NO, Syllabus prescribed by CCS is followed**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Principal
	12	11	NIL	NIL	01

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	06	00	N/A	N/A	N/A	N/A	N/A	N/A	06	00

2.4 No. of Guest and Visiting faculty and Temporary faculty NIL NIL NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	07	-
Presented papers	02	08	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching through Power Point Presentations
- Online communication
- Blog Teaching
- Student Seminar and Group Discussion
- Adopting LTP Method(Lecture, Tutorial and Presentation )

2.7 Total No. of actual teaching days during this academic year 224 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit test, pre-University Exams, Assignments and Projects, Sessional work, Online Quiz

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop N/A N/A N/A

2.10 Average percentage of attendance of students

ABOVE 70%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	194	3	148	40	2	99.49%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- By organising regular meetings of IQAC committee
- Monitoring Updating of NAAC Files(Half yearly)
- Regular mentoring is done by Faculty to the students
- Weekly meeting of Faculty with HOD to bring quality in TL process
- Monthly meeting of Department faculty with Executive Director of IPEM
- Use of Latest ICT tools is promoted
- UT/Assignment are taken up on regular basis
- Pre university Exams are conducted every year
- Question Bank of each course is provided to students
- Guest Lectures are conducted every year by Eminent Speakers.
- Regular classroom seminars/Workshop are conducted by faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	01
Staff training conducted by the university	
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	FDP at institutional level
Others	

2.14 Details of Administrative and Technical staff



Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions during the Year	Number of positions filled temporarily	Number of positions filled
Administrative Staff	6	--	--		02
Technical Staff	4	----	----	----	

### Criterion – III

### 3. Research, Consultancy and Extension

- 3.1
- |  |
|--|
| <ul style="list-style-type: none"> <li>• Three Faculty have enroll themselves in Ph.D programme</li> <li>• Special seminar/conference/workshop leave is provided to each faculty turn wise.</li> <li>• Bi-Annual Multi disciplinary Journal of IPEM is published and circulated to different colleges</li> <li>• The registration amount is always paid by the institution</li> <li>• Faculty is motivated to increase their publication.</li> </ul> |
|--|

- 3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

- 3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

- 3.4 Details on research publications

	International	National	Others
Peer Review Journals		01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

- 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

- 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

**NIL**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

**NO**

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **N/A**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

Best excellence Award Received by Dr.B.S.Goel

3.10 Revenue generated through consultancy

3.11 No. of conferences	Level	International	National	State	University	College
organized by the	Number	NIL	NIL	NIL	NIL	02
Institution	Sponsoring agencies	-----	----	----		College Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year **NIL**

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

N/A

N/A

3.19 No. of Ph.D. awarded by faculty from the Institution

N/A

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **N/A**

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

**NIL**

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

**NIL**

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

**NIL**

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

**NIL**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
Any other			<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- B.ED students of 2012-13 batch taught in government schools where there is dearth of teachers
- Blood donation camp organised at IPEM by Rotary club. The students and faculty gave their contribution
- Community camp was organised by B.Ed students on the theme of women empowerment at Village Rozajalal pur, Dist-G.B.Nagar
- Black boards, Chairs , TL materials and Desks donated by College to the nearby local schools
- Pratibha protshahan organised for schools toppers(X and XII classes) of different schools as a n award of recognition/Appreciation

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<input type="text"/>	<input type="text"/>		<input type="text"/>
Class rooms	07	03	Management	10
Laboratories	04	03(Music, Maths, Art)	Management	07
Seminar Halls	02	--	„	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	10			10
Value of the equipment purchased during the year (Rs. in Lakhs)	5 LAKHS			5 LAKHS
Others	<input type="text"/>	<input type="text"/>		<input type="text"/>

#### 4.2 Computerization of administration and library

We have well established MIS system.

Library is fully computerised. Issue/Refund of books is done through bar codes. We have subscribed online digital library DELNET also.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8079		41		8120	1,395,719
Reference Books	988		08		996	9012
e-Books	-					
Journals	18	9420	01	2000	19	11420
e-Journals						
Encyclopedia	15		04		19	
Digital Database	DELNET	15000	-	-	01	15000
CD & Video	30	6000	10	2000	40	8000
Newspapers	07	9924	-	-	07	9924
Magazines	09	6188	-	-	09	6188

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	100	2	WiFi 4MBPS	Yes 4MBPS	01	02 + LAN Service	B.Ed	MCA
Added	60	-	-	-	--	01		
Total	160	2				03		

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- WiFi Campus, regular updation of Database, Online portal of the college. E-communication etc. Fully equipped labs with 24x7 internet facility to students and Teachers.
- Communication Lab to enhance Language Proficiency and PDP classess for Students as well as Faculty

4.6 Amount spent on maintenance in lakhs :

i) ICT	1 LAKH
ii) Campus Infrastructure and facilities	20 LAKHS
iii) Equipments	10 LAKHS
iv) Others	4 LAKHS
<b>Total :</b>	<b>35 LAKHS</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

#### IQAC Contribution

- Organising regular meetings of IQAC committee
- Regular mentoring of students is done by Faculty
- Weekly meeting of Faculty with HOD to bring quality in TL process
- Monthly meeting of Department faculty with Executive Director of IPEM
- Use of Latest ICT tools is promoted
- UT/Assignment are taken up on regular basis
- Pre university Exams are conducted every year
- Question Bank of each course is provide to students
- Guest Lectures are conducted every year by Eminent Speakers.
- Regular classroom seminars/Workshop are conducted by faculty
- Placement of the Students

5.2 Efforts made by the institution for tracking the progression

- MIS system is maintained
- Group mails are created to send informations to send the information
- Online Teaching Material is provided to the students if get absent on certain dates
- Student mentoring is done on weekly basis.
- Monthly Attendance of all the students is regularly sent to CCS University to maintain 75%Criteria.

- Notice issued to students having short attendance.
- Attendance is mandatory on special activities like Micro Teaching, Simulated Teaching, Practice Teaching, Scout and Guide Camp, Community Camp, and Excursions.
- To stay connected with Alumni, Regular Alumni meet is conducted and a link has been made on college website for Alumni Registration.
- Tutorials and Presentations are mandatory for students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
200	--	---	---

(b) No. of students outside the state

4

(c) No. of international students

NIL

Men	No	%	Women	No	%

Last Year

This Year

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	11	01	30	--	197	64	111	01	24	--	
	1										

Demand ratio 1:1

Dropout % 00(No drop outs)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Question bank for CTET/UPPET are provided.

Remedial and Tutorial Classes are organised weekly

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		CTET/UPPET	70

5.6 Details of student counselling and career guidance

Department has well established Guidance and Redressal Cell to direct the students to utilize their potentialities in a proper manner. The Cell provides Academic, Vocational, Personal and Emotional Guidance.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	68	46	77

### 5.8 Details of gender sensitization programmes

- Nukkar Nattaks were organised in the campus as well as in the nearby villages on the issues of Gender Biasness highlighting Eveteasing, Sex Determination, women education etc.
- Legal awareness camps were organised.
- A legal Aid clinic has been setup in the campus.
- In collaboration with the IPEM Law Academy , Extension Lecture was given by Law Faculty.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

**NIL**



	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
Exhibition: State/ University level	01	National level	<input type="text"/>	International level	<input type="text"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

VISION: Our Vision is to produce Professionals who would pioneer the future Revolution  
MISSION: Providing value based Managers, Professionals and Technocrats

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

N/A

### 6.3.2 Teaching and Learning

**Innovative processes adopted by the institution in Teaching and Learning:**  
Adopted latest TL Aids and equipments such as-

- Teaching through Power Point Presentations
- Online communication Blog Teaching Student Seminar and Group Discussion
- Adopting LTP Method (Lecture, Tutorial and Presentation )

### 6.3.3 Examination and Evaluation

- By organising regular meetings of IQAC committee
- Monitoring Updating of NAAC Files (Half yearly)
- Regular mentoring is done by Faculty
- Weekly meeting of Faculty with HOD to bring quality in TL process
- Monthly meeting of Department faculty with Executive Director of IPEM
- Use of Latest ICT tools is promoted
- UT/Assignment are taken up on regular basis
- Pre university Exams are conducted every year
- Question Bank of each course is provide to students
- Guest Lectures are conducted every year by Eminent Speakers.
- Regular classroom seminars/Workshop are conducted by faculty

### 6.3.4 Research and Development

- Every year Seminar/Workshops are organised to update the faculty with the latest innovations and govt.policies like CCE pattern stc.
- Seminar/Workshop Leaves with pay are provided to the faculty to attend the same
- Registration Money of Any research/seminar/conference is provided by the institute
- Faculty who are Research Scholars are provided special leaves for thesis submission and Final Viva.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **LIBRARY**

1. Yearly upgradation of Digital Library
2. Yearly Purchase of updated books as per change in the curriculum
3. Purchase of latest policy documents, Government Gazette
4. Computerization of Library

#### **ICT**

1. More computers are purchased
2. Wifi and LAN facilities are regularly upgraded
- 3.

#### **INFRASTRUCTURE**

1. Addition of classrooms, Common Room, labs.
2. Updation of all Labs, Purchasing Consumable items

### 6.3.6 Human Resource Management

- We follow well defined HR Policy for the Recruitment, Sustainment and Development of Staff.
- The Staff is provided the Appreciation Certificate every year.
- There is an annual increase in Salary.
- Consolidated Salary is Provided to the staff

### 6.3.7 Faculty and Staff recruitment

Advertisement are given in the newspaper. All the staff members are recruited as per NCTE/CCS University Norms and standards applicable from time to time

### 6.3.8 Industry Interaction / Collaboration

We have the collaboration with the schools.

### 6.3.9 Admission of Students

The students are admitted to B.Ed programme through state level B.Ed entrance Examination and Counselling.

6.4 Welfare schemes for

Teaching	Consolidated salary only
Non teaching	Medical and PF
Students	

6.5 Total corpus fund generated

5 LAKHS

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? **YES**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rishi Kapoor & Co.	Yes	Mr. Kamlesh Soni
Administrative	Yes	Rishi Kapoor & Co.	Yes	Mr. Kamlesh Soni

6.8 Does the University/ Autonomous College declares results within 30 days?

N/A

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. Entrance Exams is conducted
2. Admissions are allotted
3. Examinations are Conducted
4. External Experts are provided for Practicals and VIVA-VOCE
5. Regular Notification for smooth running of the course
6. Award Degrees and Mark sheet
7. Faculty Approvals by Subject Experts nominated by University

#### 6.11 Activities and support from the Alumni Association

Alumini Association conduct different activities and lectures to Upgrade the trainees with the latest requirement of the teaching profession

#### 6.12 Activities and support from the Parent – Teacher Association

Parent teacher association provide valuable suggestion for the welfare of the students and Updation of the department. PTA also helps in resolving various Social issues.

#### 6.13 Development programmes for support staff

NIL

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Recycling of the papers, Plantation in the campus and nearby area. Less use of Papers and use of Online Communication

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Teaching in Near by area/Schools by Alumini  
Mentor-Mentee Relationships

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Newsletter is published halfyearly  
All NAAC Files are maintained as per Plan Of Action

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- PRATIBHA PROTSHAHAN Awarding the Xth and XIITH Toppers of the near by schools
- Organised Exhibition on 29<sup>th</sup> march 2014
- Organise Blood Donation Camps Every Year
- Free Teaching by students of B.Ed in Government Schools where the teachers are very less.
- Provided basic teaching learning resources to schools.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Plantation by BTC Students.
- Celebrating the Days like Ozone Day, Environment Day, Earth Day
- Rally March was organised to develop Environmental Awareness.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Half yearly Publication of News Letter  
Students Club are working under Activity Committe of IPEM.

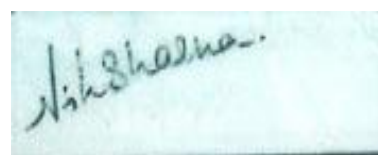
### 8. Plans of institution for next year

To Start Masters in Education Course(M.Ed)  
To start Basic Teacher certificate course.(D.El.Ed)

Name : Dr.Sa ngeeta Solanki



Name : Dr.Nishi Sharma



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

**Activity Calender B.Ed. (Session 2013-14)**

<u>Academic activities</u>			
S.No.	Events	Date	Faculty name
1.	Orientation Programme	16-22 Aug 2013 (Fri. – Thu.)	ALL FACULTY
2	Teacher's Day Celebration	04 <sup>th</sup> Sep 2013 (Wednesday)	SG, UJ
3.	Talent Search	27-28 Sep. 2013	SG, UJ
4.	Hindi Diwas	14 <sup>th</sup> Sep. 2013	AS, BS
5.	Board decoration (Section A)	17Sep. 2013	BK, BS
6	Sports Competition (Indoor Games)	19 <sup>th</sup> -20 <sup>th</sup> Oct.. 2013	AP, SS
7	Gandhi Jayanti	01 <sup>st</sup> Oct. 2013	NSh , ASH
8	Guest Lecture-I	9 <sup>th</sup> Nov. 2013	AS, BS
9	Unit Test-I	24- 28 <sup>th</sup> Oct. 2013	AP, BS
10	Board decoration (Section B)	18 <sup>th</sup> Oct 2013	SS, ASH
11	Micro teaching skills	27 <sup>th</sup> Nov.-6 <sup>th</sup> Dec 2013	ALL FACULTY
12	Simulated Teaching	9 <sup>th</sup> Dec.. 2013	ALL FACULTY
13	Teaching Practice	24 <sup>th</sup> Dec 2014	ALL FACULTY
14	Art & Craft Exhibition	29 <sup>th</sup> April 2014	AS, BK
15	Board decoration (Section C)	9 <sup>th</sup> Jan. 2014	AS, SG
16	Guest Lecture-II	15 <sup>th</sup> Feb 2014	SG, BK
17	Sports Week (Outdoor Games)	13-18 <sup>th</sup> Jan 2014	AP, SS
18	Unit Test-II	21 <sup>st</sup> April . 2014	AP, NSh
19	Scout & Guide Camp	10-15 Feb 2014	ALL FACULTY
20	Educational Tour	22 <sup>nd</sup> Feb. 2014	BK, UJ

21	Board decoration (Section D)	8 <sup>th</sup> March 2014	UJ, RS
22	Community Work	22 <sup>nd</sup> April 2014	SS,AS
23	Guest Lecture-III (Yoga)	22 <sup>rd</sup> March 2014	ASH, NSH
24	Board decoration	5 <sup>th</sup> April 2014	SS, UJ
25	Pre- University Exams	21 <sup>st</sup> April 2015-6 <sup>th</sup> May 2014	AP, NSH
26	Fresher Cum Farewell Party	6 <sup>TH</sup> June 2014	BS

**NON ACADAMIC ACTIVITIES**

1	Computer Workshop	18-21 Sep. 2013(Wed-Sat)	AP , UJ
2	Yoga Workshop	7-9 Oct..2013(Mon- Wed)	BK ,BS
3	Mehandi Competition	24 Oct. 2013(Thursday)	SG ,SS
4	Rangoli Competition /Diwali Celebration	1 Nov. 2013(Friday)	ASH ,AS
5	New year Celebration	31 Dec.2013(Tuesday)	UJ ,BS
6	G.K. Quiz	8 March. 2014 (Saturday)	SS ASH
7	Memory Games	29 March2014 (Saturday)	BS ,UJ
8	Poster Competition	12April. 2014(Saturday)	AS ,SG



## **Report on an Analysis of the feedback**

The IQAC Cell of the College took Feedback from The Students, Alumni and Parents. The Specially Designed Performa Approved by Executive Director , Dr.B.S.Goel sir, was filled by the students at the end of the course every year. The responses of the students are deeply analysed and necessary changes at all aspects of the Institute are made as per the suggestions and feedback provided by every student. The feedback is taken up by the students on **5 Point Rating Scale** (Viz; Excellent, Good, Average, Satisfactory, Poor ). The analysis of the feedback by Alumni, Students and Parents is presented in the form of a table

<u>Sl. No</u>	<u>CRITERIAS OF FEEDBACK</u>	<u>Feedback by Alumni</u>	<u>Feedback by students</u>	<u>Feedback by the Parents</u>
<u>1</u>	<u><b>Academic Aspects</b></u> <ul style="list-style-type: none"><li>• <i>Regularity of Teachers and Staff</i></li><li>• <i>Qualification of Faculty as per NCTE/CCS University Norms</i></li><li>• <i>Teaching Learning Process</i></li><li>• <i>Internal evaluation stratigies</i></li><li>• <i>Availibility of books in the Library</i></li><li>• <i>Placement of the students</i></li></ul>	<b>Excellent</b>	<b>Good</b>	<b>Good</b>
<u>2</u>	<u><b>Infrastructural Aspects</b></u> <ul style="list-style-type: none"><li>• <i>Well Equipped and Ventilated Classrooms</i></li><li>• <i>Resourceful Library</i></li><li>• <i>Availability and Functioning of Laboratories</i></li><li>• <i>Basic Facilities like Cafetaria, Washrooms, Medical, Common rooms for boys and Girls etc</i></li><li>• <i>Play ground</i></li><li>• <i>Seminar Hall and Auditorium for organiseing Various activities</i></li></ul>	<b>Good</b>	<b>Excellent</b>	<b>Average</b>

	<ul style="list-style-type: none"> <li>• <i>Accommodation/Hostel Facilities</i></li> <li>• <i>Other Educational Resources</i></li> </ul>			
<b><u>3</u></b>	<b><u>Evaluation Strategies Adopted by the Institutes</u></b> <ul style="list-style-type: none"> <li>• <i>Unit Test</i></li> <li>• <i>Pre University Examinations</i></li> <li>• <i>Sessional Work</i></li> <li>• <i>Internal Assessment</i></li> <li>•</li> </ul>	<b><u>Satisfactory</u></b>	<b>Good</b>	<b>Good</b>
<b><u>4</u></b>	<b><u>University Result of Students</u></b>	<b>Good</b>	<b>Good</b>	<b><u>Average</u></b>
<b><u>5</u></b>	<ul style="list-style-type: none"> <li>• <b><u>Organisation of Various Academic and Non-Academic Activities</u></b></li> <li>• <i>Organisation and Performance in Inter-Departmental Activities</i></li> <li>• <i>Organisation and Performance in Intra Departmental Activities</i></li> <li>• <i>Organisation and Performance in Inter College Activities</i></li> <li>• <i>Student Club Activities</i></li> </ul>	<b>Good</b>	<b><u>Excellent</u></b>	<b><u>Average</u></b>
<b><u>6</u></b>	<b><u>Student Support Provided by the Institution</u></b>	<b><u>Satisfactory</u></b>	<b><u>Satisfactory</u></b>	<b><u>Average</u></b>
<b><u>7</u></b>	<b><u>Award and Recognitions to the students</u></b> <ul style="list-style-type: none"> <li>• <i>Certification of the Activities</i></li> <li>• <i>Special Award and Recognition to Teachers and Students</i></li> </ul>	<b><u>Average</u></b>	<b>Good</b>	<b><u>Good</u></b>

**BEST PRACTICES ADOPTED BY THE INSTITUTE**

**BEST PRACTICE I:**

**TITLE:** *Social Service by B.Ed Students at Prathmik Vidyalaya, Bagu, Ghaziabad*

**OBJECTIVES:**

- *To Provide free teaching Services to the students of Prathmik Vidyalaya Bagu to improvise the qualitative improvement in the Primary Schools.*
- *To meet the need of the teachers.*

**DESCRIPTION:**

*IPEM, GZB organised a social service activity in Prathmik Vidyalaya with the help of the Alumni of 2012-13 batch. The students taught the students from 23/09/14 to 30/12/2014 free of cost to meet the demand of the teachers in the schools. Approximately 70 out of 200 Students gave their services for the cause of the society. The step was highly appreciated by the stakeholders. It not only meet the demand of the teachers but also add a little bit qualitative improvement among the students.*

**PROBLEMS FACED:**

- *Lack Of Resources*
- *Location of the School*
- *Less Attendance of school Students*

*Beside above problems the students and the Parents showed a sense of satisfaction.*

## **BEST PRACTICE II:**

*EXIBITION: Anveshan 2013...A Voyage to Discovery*

### **OBJECTIVES:**

- *To Provide a platform to the students to Exhibit their Intellect, talents and Creativity*
- *To show their intellects by the Teaching Learning Projects and Model prepared by them.*

### **DESCRIPTION:**

*IPEM, GZB took the initiative to organise an Art, Craft & Science Exhibition 'Anveshan 2013....A voyage to Discovery' on 29<sup>th</sup> March 2014. It was the first time the students of B.Ed made a big 3D Model of IPEM Building. The students prepared variety of items and Projects of Science and Maths Concept. Approximately 500 students of different schools visited the Exhibition. Many school teachers appreciated the style of demonstration of the concept by their projects. Dr.Indrani from VMLG College was the judge of the Exhibition. All the students work tirelessly for many days. . "Anveshan" displayed exuberant expression of the talented young artists. It showcased spectacular exhibits which included paintings, variety of pots, soft toys, paper hand bags, greeting cards, items made out of waste and many more interesting artifacts along with Science models.*

### **PROBLEMS FACED:**

- *It was a very new experience to the pupil teachers so they found difficulty in explaining the concept repeatedly.*
- *Many People attracted with the Art and Craft items so they wanted to purchase them.*
- *Difficulty was felt in handling a big crowd of visitors.*

*Beside above problems the Exhibition marked a great success.*

### **BEST PRACTICE III:**

*TITLE: BLOOD Donation Camp*

**OBJECTIVES:**

- *To help the society and make awareness among the students regarding Blood Donation*
- *To help the needy with the collaboration with Rotary Club , Gzaziabad*

**DESCRIPTION:**

*Apart from the Academics, IPEM knows its responsibility towards the society. To continue the chain, IPEM organised BLOOD Donation camp in Collaboration with Rotary Club Ghaziabad. Approximately 70 Units of Blood was donated.*

### **BEST PRACTICE IV:**

*TITLE: Advisory Board of Centre for Teacher Education of IPEM.*

**OBJECTIVES:**

- *To Seek advice for smooth functioning of the department*
- *To Get advice for quality improvement in Academic and Non Academics*
- *To be updated with new trends, challenges, policies and changes in the field of Teacher Education.*

**DESCRIPTION:**

*Two meetings in One Academic Year are organised to maintain Quality Assurance.*

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